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| Memo: | |
| To: | All Clients |
| From: | Mark Kulinski, Chief Executive |
| Date: | 27/02/2020 |
| RE: | Coronavirus – How Community Living Australia are Preparing |

Coronavirus at a Glance

What is the novel Coronavirus?

The novel Coronavirus (2019-nCoV) is a newly identified ('novel') strain of coronavirus in humans which appeared in Wuhan city in Hubei Province, China.

Coronaviruses form a large family of viruses that can cause the common cold and, in rare circumstances, more serious diseases like SARS (severe acute respiratory syndrome) and MERS (Middle East respiratory syndrome).

Cases of the novel Coronavirus (2019-nCoV) have also been identified in Australia and in other countries. These are generally linked to travel to mainland China or exposure to someone who has been in mainland China.

What to do if you develop symptoms?

If you have recently travelled to mainland China or have had friends or relatives that have, and have developed a fever or respiratory symptoms, use the Healthdirect Service Checker to help you find your nearest Medical Centre, Pharmacy and/or other Medical Providers.

When you visit your doctor or the hospital emergency department, it is very important that you call **before** visiting to describe your symptoms and travel history.

You can also call the Healthdirect helpline on 1800 022 222 to speak with a registered nurse.

Useful Resources

- healthdirect.gov.au/coronavirus
- [Australian Government - Department of Health Coronavirus](#)
- [SA Health](#)

What Community Living Australia are doing

The Work Health and Safety team, working closely with our Client Services team, are monitoring the developments (*in conjunction with our organisational infection control procedures and processes*). Updates will be communicated as further developments are known.

A pandemic plan will go into action if an organisation wide outbreak were to occur. The focus of this plan is to ensure continuing service delivery and safety for our clients and how best to manage this.

Precautionary steps have been taken to assist in mitigating risk should an outbreak occur.

These include:

- Extra supply of hand sanitisers are readily accessible at sites regionally as required
- A supply of P2 valve respirators available throughout our regions for infection control purposes.
- Communication via newsletters with good hygiene tips have been circulated to all staff through the staff intranet with information posters at all Offices, Day Options and Respite venues as reminders